

FOOD PROGRAM Memo



JULY 2022

TIERING / INCOME RENEWALS

Another reminder that the nationwide waiver that was in effect that allowed all providers to be eligible for Tier 1 reimbursement rates expires on June 30, 2022. Which means that tiering requirements will resume July 1, 2022.

Income renewal information will be sent on or about July 1st to all providers who have qualified in the past for Tier 1 rates based on income as well as providers who qualify by school/census and claim their own children. If you receive income renewal information from us either by mail or email, please complete the form and send in with any required documentation no later than **July 22, 2022**.

It is extremely important you submit all paperwork on time in order to qualify for Tier 1 rates for your July 2022 claim.

You will only receive income renewal information if you were at Tier 1 prior to the nationwide waiver or have families that have qualified in the past. If you will be going back to a Tier 2 status when the waiver expires, you will not automatically receive any paperwork.

Please let us know if your income and/or household size has changed and you would like to apply for Tier 1 reimbursement - we will be more than happy to send you the proper forms. They can also be found on our website: <https://www.4-c.org/providers/food-program-for-family-child-care-providers/memos-and-forms-for-the-food-program/>

Some of you may have heard about the very recent passage of the Keep Kids Fed Act law for the CACFP, which among many things covered the extension of the area eligibility waiver (which is what allowed all providers to receive Tier 1 payments). The guidance we have received from DPI is to still go forward with having all eligible providers submit their regular Tiering forms with supplemental documentation while DPI is waiting release of USDA's specific guidance on implementation.

ANNUAL RECORD KEEPING ASSIGNMENT

A reminder that it is a requirement from DPI and USDA to complete this training in order to continue participating in the Food Program. While it may seem repetitive to complete this assignment every year, it is helpful to refresh yourself on the requirements of the Food Program. Although you technically have until September to complete the training to meet the requirement, we highly encourage you to complete it as soon as possible as this will give your Nutrition Specialist time to review any of the questions with you at home reviews.

WHERE DO I FIND IT? The Record Keeping Assignment is available on the 4-C website. Or just click on the links below:

5 Odana Court, Madison, WI 53719
608-271-9181 | 1-800-750-KIDS | Fax: 608-271-5380
www.4-C.org | info@4-C.org
This institution is an equal opportunity provider.

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Annual Training Assignment

<https://www.4-c.org/wp-content/uploads/2022/01/Recordkeeping-Assignment-FFY-21-22.pdf>

Annual Training Answer Sheet

<https://www.4-c.org/wp-content/uploads/2022/01/Answer-Sheet-FFY-21-22.pdf>

HOW DO I COMPLETE THE ASSIGNMENT? Here are the steps:

- ✓ Read through the entire Record Keeping Assignment online.
- ✓ Print the Answer Sheet and fill it out completely.
- ✓ Return the completed and signed Answer Sheet to the 4-C CACFP office by September 1, 2022.
- ✓ Wait for your certificate to be either emailed or mailed to you (if you do not receive this, please contact the office as it means we may not have gotten your assignment).

According to our records, there are still 100 providers who need to complete the assignment for this year.

FOOD PROGRAM STAFF

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