

# FOOD PROGRAM Memo



APRIL 2021

The March claim payment will be deposited by Friday, April 30th.

## ANNUAL RE-ENROLLMENT REMINDER

Enrollment re-enrollment reports are due to the 4-C CACFP office by April 30, 2021. There are still providers who have not yet submitted the renewals. **If we do not receive the report by May 31, 2021, all daycare children will be withdrawn and you will need to re-enroll them in order to submit claims for them.** If you have any questions or need assistance with the report, please contact our office. Thanks!

## REMINDERS

### General Reminders:

- Has Your Regulation Been Updated? If there are any changes to your child care certification or license, such as type of regulation, address, name change, capacity, age range of children in care, hours of operation and/or days of operation, you **MUST** submit a copy of your new certificate or license to the 4-C CACFP office via mail, email ([foodprog@4-C.org](mailto:foodprog@4-C.org)) or fax (608-271-5380). Remember to also post the current version in your home.
- Scannable Forms (child enrollment forms and paper menus):
  - When we receive scannable forms that have been folded, damaged, wrinkled or stained, there's a chance the information on those forms won't scan properly, which could lead to losing reimbursement. This is a "provider error" and is not adjustable. Please take the time to review your forms and submit them in good condition.
  - Remember to mail us the original hard copies and always keep the carbon copies for your own records.

### Online Claiming Reminders:

- Pre-enrolling New Children in CACFP.Net
  - If you pre-enroll new children online, you can claim them right away! You must **ALSO** submit a properly-completed child enrollment form for that child immediately, so you will be paid correctly when your claim is processed.
  - Log in to CACFP.Net and select My CACFP Info on the menu bar; then click on Children. At the bottom of your list of children on the left side of the page, click on Pre-Enroll a Child.
  - A new screen will open. Enter the child's information, be sure it is correct, and then click on Enter.
  - You can now begin to enter meal counts for the child.
  - Submit the child enrollment form right away so your claim will process correctly.
  - If the child is an infant, then a formula agreement will also need to be completed. You can download this agreement from our [4-C website](http://4-C website).
- On Line Recording of Infant Meals/Snacks
  - Remember to enter in the foods served for infants. When you enter in the foods for regular children, the infant information is located after that section. You will also see in the attendance section that infants are highlighted in yellow. A claim error we see quite a bit is "missing infant foods".

### Paper Claiming Reminder:

- Please do not reuse a child's number until they have been gone for at least 30 days.

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## RESOURCES

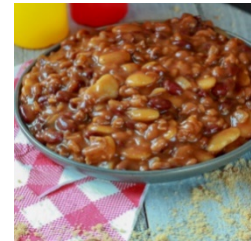
There are so many great resources out there to help support the work you do on the Food Program. Below are few to highlight this month:

- o Accommodating a Vegetarian Child on the Child and Adult Care Food Program (CACFP) [https://dpi.wi.gov/sites/default/files/imce/community-nutrition/pdf/accomm\\_veg\\_child.pdf](https://dpi.wi.gov/sites/default/files/imce/community-nutrition/pdf/accomm_veg_child.pdf)
- o Visual Portion Size Guide / Fruit [https://dpi.wi.gov/sites/default/files/imce/community-nutrition/pdf/visual\\_portion\\_size\\_fruit.pdf](https://dpi.wi.gov/sites/default/files/imce/community-nutrition/pdf/visual_portion_size_fruit.pdf)
- o Visual Portion Size Guide / Vegetables [https://dpi.wi.gov/sites/default/files/imce/community-nutrition/pdf/visual\\_portion\\_size\\_vegetables.pdf](https://dpi.wi.gov/sites/default/files/imce/community-nutrition/pdf/visual_portion_size_vegetables.pdf)

## RECIPES

### VEGAN CALICO BEANS

- 1 15 oz can kidney beans, drained
- 1 15 oz can butter beans, drained
- 1 28 oz can baked beans, brown sugar flavor- make sure vegan
- 1/2 cup ketchup
- 1 small onion, chopped
- 1 TB white vinegar
- 2 TB dijon mustard
- 1/4 cup brown sugar
- 1/2 tsp pepper
- salt to taste



Throw all your ingredients either into an Instapot or slow cooker. For the Instapot cook on manual for 16 minutes, natural release, it will thicken slightly as it cools. On the slow cooker- cook on high for 4 hours or longer.

### Lori Long's Stuffed Pepper Soup

This recipe comes from family child care provider Lori Long via her Nutrition Specialist. Lori goes through the alphabet and serves foods with that particular themed letter. This recipe was from when they were on the letter "S".

- 1 each red, green orange and yellow diced
- 1/2 cup chopped onion
- 2 stalks celery, chopped
- 6 cups vegetable broth
- 6 cups unsalted beef broth
- 1 1/2 cup dry Lundberg Country Wild Brown Rice Blend or could use other brand of brown rice
- 2 pounds ground turkey cooked and drained
- 3 large cans of stewed tomatoes, chop tomatoes



Put rice and broth in large stock pot. Bring to a rolling boil. Cover and cook 25 minutes. In a sauce pan sauté vegetables in 2 tablespoons of olive oil. Add to rice. Add meat and tomatoes. Simmer and serve. Freezes well.

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